



**BIDDER QUALIFICATION CRITERIA (BQC)
FOR SUPPLY & INSTALLATION OF FILE COMPACTOR SYSTEMS
/ MOBILE STORAGE SYSTEMS / OTIMIZER AT GUJARAT
ENERGY LIMITED (ERSTWHILE GUJARAT GAS LIMITED),
AMRITSAR OFFICE**

**Document No.: GEL/P&H/ADMINISTRATION /01/SUPPLY/ FILE
COMPACTOR/BQC**

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Rev.No.	Clause No.	Description of change	Date of Issue



**MODEL BIDDER QUALIFICATION CRITERIA FOR
SUPPLY AND INSTALLATION OF FILE COMPACTOR SYSTEMS / MOBILE
STORAGE SYSTEMS / OPTIMIZER AT GUJARAT ENERGY LIMITED,
AMRITSAR OFFICE**

Sr. No	Criteria	Supporting Documents
A	Technical Criteria	
A.1	The Bidder shall be original equipment manufacturer (OEM) for SUPPLY AND INSTALLATION OF FILE COMPACTOR SYSTEMS / MOBILE STORAGE SYSTEMS / OTIMIZER (OR) OEM Authorized Service Partner (ASP) for SUPPLY AND INSTALLATION OF FILE COMPACTOR SYSTEMS / MOBILE STORAGE SYSTEMS / OTIMIZER Shall have the single point responsibility and accountability for execution of the entire tender scope.	<u>In case of the bidder being the Original Equipment Manufacturer (OEM):</u> Bidder MUST submit letter on his letter head undertaking single point responsibility and accountability for executing the entire tender scope as per the format provided in Annexure-1. (OR) <u>In case of the bidder being the Authorized Service Partner (ASP):</u> 1. Valid and Tender Specific Authorization letter from OEM to ASP duly signed by the respective Authorized executives, covering, without limitation, the following: a) Full authorization from OEM to ASP for executing the entire tender scope. The authorization to be valid till execution of the entire contract which shall include warranty period of the materials supplied against the contract. b) Confirmation from OEM on responsibility and accountability for providing all the technical and other support to the ASP for executing the entire tender scope. 2. Authorization letter from OEM should also be addressed to Gujarat Energy Limited (GEL), clearly stating the following: a) The authorization is applicable to this tender and shall be binding on OEM & ASP till execution of the entire contract which shall include warranty period of the materials supplied against the contract including extension, if any. b) The OEM and ASP shall indemnify, defend and hold harmless GEL in case of any dispute due to whatsoever reason between the OEM and ASP for matters pertaining to subject Tender/contract. c) Confirmation and undertaking by the OEM to GEL regarding unconditional acceptance of full responsibility to fulfil all the obligations (Other than Financial) of the tender/contract terms for executing the entire tender scope, notwithstanding the agreement with the ASP. Letter to be submitted as per the format provided in Annexure-2



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		Note: Bidder may provide agreement with one or more OEM's as defined above. However, Bidder shall provide undertaking to SUPPLY AND INSTALLATION OF FILE COMPACTOR SYSTEMS / MOBILE STORAGE SYSTEMS / OPTIMIZER from the OEM's with whom the agreement has been submitted in bid.			
A.2	The Bidder shall have successfully supplied atleast ANY of the following quantities of similar material during the last 7 years reckoned from the month in which this tender is published: <table border="1"> <tr> <td>c</td><td>One similar completed supply order with quantity not less than</td><td>1</td></tr> </table> Notes: - Similar material" is defined as FOR SUPPLY AND INSTALLATION OF FILE COMPACTOR SYSTEMS / MOBILE STORAGE SYSTEMS / OPTIMIZER - Purchase order/ contract issue date shall be considered as a base 07/2019 for 7-year duration calculation. - Multiple PO / limit PO / Work Order/ job order against a single contract or tender can be considered as a Single Order. - For bidders quoting for more than one SOR, the SOQ requirement has to be fulfilled on cumulative basis, through a single order with cumulative quantity or through one/more orders against each SOR quantity requirement.	c	One similar completed supply order with quantity not less than	1	A. Bidders not associated with GEL shall submit the Work order for fulfilment of the criteria specified herein and shall submit the corresponding satisfactory work completion certificate issued by Client or Inspection release note as documentary evidence towards adherence to the criteria specified herein. B. Bidders associated with GEL (existing and previously) shall submit the Work order for fulfilment of the criteria specified herein.
c	One similar completed supply order with quantity not less than	1			



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BQC Notes (Most Important):

1. Bidder shall submit all supporting documents in English language only. In case the certificates/ documents are in a language other than English, translated documents of the same, duly attested by a third-party agency, shall however be submitted along with the technical bid
2. Bidder shall submit all qualification documents (preferably colour scan copy) as mentioned above on N-procure. No additional documents in the physical form shall be considered.
3. All qualification documents as mentioned above falls under rejection category and non-submission of any of the requisite documents shall make the bid liable for rejection summarily.
4. For Bidder associated with GEL, Documentary evidence for work completion (i.e. Invoice / Inspection Release Note / Completion Certificate / Performance Certificate) against Gujarat Energy Limited Purchaser Order/ Work order/ contract is not required. However, the same will be verified by GEL internally and Technical evaluation will be carried out by GEL as per criteria considering submitted PO/work order/contract.
5. Bidder is suggested to submit the documents which have been already verified by GEL/GEL appointed consultant in previous tenders, if any. In case of submission of documents which have been not verified by GEL/GEL appointed consultant in previous tender, Bidder is suggested to submit the document for which issuing authority is accessible and responsive.
6. Bidder shall submit contact details (other than GEL) of document issuing authority with minimum as Name & Designation, Office address, Email address and Contact Number
7. Documents shall be submitted in line with BQC requirement only.
8. Only those documents which are sufficient for qualification shall be uploaded. Extra documents shall be avoided.
9. In case of composite works (i.e. works comprising of more than one discipline) which included the qualifying work stated above, then the value of such qualifying work out of total value of completed composite work, shall be considered for the purpose of evaluation.
10. If work order/ completion certificate does not indicate all activities as defined under “similar work” then Bidder should either submit a certificate to this effect from the Client correlating the work order/ completion certificate number or furnish the detailed Schedule of Rates (SOR) pertaining to the work order/Approved for construction drawings approved by Client to verify that all the salient works had been undertaken while executing the contract.



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SAMPLE CHECKLIST FOR BIDDERS(to be modified as per BQC criteria)

Checklist for BQC (Only for bidders' reference, criteria and supporting document for evaluation shall be considered as per above table):

Sr. No	Supporting Documents to be submitted	Submitted in Technical Bid (Yes/ No)
	Technical Criteria- A.1 Check list	
A.1	<u>In case of the bidder being the Original Equipment Manufacturer (OEM):</u> OEM to submit letter on his letterhead undertaking single point responsibility and accountability for executing the entire tender scope as per the format Annexure-1.	
A.1	<u>In case of the bidder being the Authorized Service Partner (ASP):</u> Authorization letter mutually binding the OEM and ASP, which is duly signed by the respective Authorized Signatory as per Criteria and tender id as per format Annexure-2	
	Technical Criteria- A.2 Check list	
A.2	GEL associated Bidder (Existing and Previously): Submit GEL issued PO/WO as per criteria. Bidder has to submit POs with following minimum supplied quantity: - ---- 01 Nos. in single PO	
A.2	GEL non-associated Bidder: Submit PO/WO issued by end client as per criteria. Bidder has to submit POs with following minimum supplied quantity: - 01 Nos. in single PO	
A.2	GEL non-associated Bidder: Submit Work completion certificate/ Inspection release against submitted PO/WO as per criteria reflecting min. below details but not limited to- Completion certificate/Inspection release note shall contain PO no./ Service order no./ contract no., date of completion, quantity, make etc.	



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Annexure-1

Format for submitting the Declaration letter (OEM) to be printed on OEM's letter head

Ref. _____

Date _____

To,

Gujarat Energy Ltd. (erstwhile Gujarat Gas Ltd.)
Office No. 4 & 5, Ground Floor,
IT Tower-2, Infocity
Gandhinagar - 382009
Gujarat

General description of work: _____

Our reference: Offer No. _____

Tender Ref. No. _____

Subject: Declaration letter

Dear Sir,

With reference to subject matter, we _____ would like to bring to your kind attention that we are the Original Equipment Manufacturer of _____ (Product name with model) We certify that offered products are in-line with the Technical Specifications, Corrigendum mentioned in the tender documents and submitted datasheets in our bid.

We hereby take the single point responsibility and accountability for providing all the technical and any other support for executing the entire tender scope and this is valid till execution of the entire contract which includes warranty period of the materials supplied against the contract and comprehensive Operation and Maintenance contract, if applicable.

Thanking you.

Authorized Signatory

For _____



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Annexure-2

Format for submitting the Authorization letter (ASP). Letter to be printed on OEM's letter head

Ref. _____

Date _____

To,

Gujarat Energy Ltd. (erstwhile Gujarat Gas Ltd.)

Office No. 4 & 5, Ground Floor,

IT Tower-2, Infocity

Gandhinagar - 382009

Gujarat

General description of work: _____

Our reference: Offer No. _____

Tender Ref. No. _____

Subject: Authorization letter

Dear Sir,

With reference to subject matter, we _____ would like to bring to your kind attention that we are the Original Equipment Manufacturer (OEM) of _____ (Product name and model). We certify that offered products are in-line with the Technical Specifications, Corrigendum mentioned in the tender documents and submitted datasheets in our bid.

We would like to bring to your kind attention that since _____ (month and year) we have appointed _____ as our Authorized Service Partner for India (hereinafter referred as ASP), which is specifically created to cater the needs of the Indian natural gas industry.

We hereby fully authorize ASP for executing after sales and services related activities on behalf of OEM for our complete product range.

We hereby take the responsibility and accountability for providing all the technical and any other support to ASP for executing the entire tender scope This authorization is applicable to this tender and shall be binding on OEM & ASP till execution of the entire contract which shall include warranty period of the materials supplied against the contract including extension, if any, and comprehensive Operation and Maintenance contract, if applicable.

We hereby indemnify, defend and hold harmless GEL in case of any dispute due to whatsoever reason between the OEM and ASP for matters pertaining to subject Tender/contract.

Thanking you.

Authorized Signatory

For _____